

PROGRAMME NAME / NAMA PROGRAM	CERTIFIED PROFESSIONAL IN COMPUTERIZED ACCOUNTING AND BOOKKEEPING
APPROVED TRAINING PROVIDER / PENYEDIA LATIHAN YANG DILULUSKAN	EBM INTERNATIONAL LIFELONG LEARNING SDN.BHD 953721K
ADDRESS/ ALAMAT	12-10 MENARA CENTARA JALAN TUNKU ABDUL RAHMAN CHOWKIT K.L 50350
DURATION / TEMPOH PENGAJIAN	18 MONTHS
FEES/ YURAN PROGRAM	7,900
PROGRAMME OWNER	

CURRICULUM STRUCTURE

NO	MODULE/ COURSE	CODE	CREDIT HOURS
1.	Business Management	BM	3
2.	Office Administration Management	OFM	3
3.	Marketing Management	MM	3
4.	People's Management	PM	3
5.	Operation Management	OP	3
6.	Finance Management	FM	3
7.	Bookkeeping 1 & 2	BL1&2	3
8.	Bookkeeping 3 & 4	BL3&4	3
9.	Computerized Accounting	CA	3
10.	Entry date	ED	3
11.	Assessment ,Evaluation and Basic Interpretation	AEB	3
12.	Quality Management	QM	3
	FINAL PROJECT	FP	5
	Total of credits		40