

Programme Name / Nama Program	Executive Bachelor Human Resource Management & Industrial Relations
Consultant Name / Nama Konsultan	MEF Academy Sdn Bhd
Address/ Alamat	3A06-3A07, Block A, Pusat Dagangan Phileo Damansara 2, 46350 Petaling Jaya, Selangor
Duration / Tempoh Pengajian	12-18 Bulan
Fees/ Yuran Program	Rm16,500.00

Curriculum Structure :

No	Module/ Course
1	Management process and introduction to human resource management
2	Employee resource planning and policies
3	Designing benefits, compensation plans and policy
4	Performance management and employee development
5	Organizational behaviour and development
6	Employee health and safety laws of malaysia
7	International perspective of human resource management / industrial relations
8	Introduction to employment laws, employment act 1955 (amendments) & regulations
9	Industrial relations in malaysia, industrial relations act 196 & regulations
10	Trade union movement and trade union act
11	Dynamics of collective bargaining and productivity/ performance linked wage system
12	Grievance handling, disciplinary procedure and termination of employment
13	Ict - sap on human resource management
14	Human resource dynamics & strategies

Programme Coordinator:

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